

Brancepeth Parish Council

Minutes of a meeting of Brancepeth Parish Council held on **Monday 20th May 2019** in the Village Hall, Brancepeth commencing at 7.53 pm.

Present: Councillors D. Armstrong (Chair), S. Chapman, J. Dalton, C. Jones and M. Lowe

Also Present: I Stoker (Resident) and G. F. Smith (Clerk).

- 089/19 Apologies**
Councillor J Brown.
- 090/19 Declaration of Interest**
Councillors J. Dalton and C. Jones in Agenda Item 19 – Brancepeth Community Association.
- 091/19 Minutes of the Ordinary Meeting held on 16th April 2019**
The minutes were agreed as a true record and signed by the Chairman.
- 092/19 Matters Arising**
None.
- 093/19 Appointment of a Councillor (Sheila Chapman)**
Sheila Chapman signed the Declaration of Acceptance of Office of Councillor for Brancepeth Parish Council, witnessed by the Proper Officer (the Clerk) and approved by all Councillors present at the meeting. Members welcomed her to the Council.
- 094/19 Councillor Vacancy**
Mr Stoker left the meeting. Members discussed and agreed to appoint Mr Stoker, he returned and agreed to be appointed at the next Parish Council meeting.
- 095/19 Licensing Issues**
Members agreed for the Clerk to send a letter in support of the Community Association's comments on the Licensing Act 2003 to the local M.P Roberta Blackman-Woods.
- 096/19 A690 Speeding Issues**
Awaiting response from County Councillor Gunn.
- 097/19 Street Lighting in the Village**
Awaiting response from County Councillor Gunn. Councillor Jones reported that the work in Goodwell Lea is complete
- 098/19 Friends of the Field Group**
- Councillor Armstrong to discuss with Mr Arnab Basu
 - Picnic day arranged for 2nd June 2019
 - Clerk to check with grass cutting contractor (site tidy/grass cut).

- 099/19 Recreation Ground Lease**
Awaiting response from Council's Solicitor.
- 100/19 Environmental Works**
- Awaiting meeting with Derek Snaith (AAP Co-Ordinator)
 - Possible project (Councillor Armstrong) cutting grass area at the crossroads.
- 101/19 Community Speedwatch - No update**
- 102/19 Defibrillator and First Aid - Village Hall**
First Aid course arranged for 8th June (Councillor Jones).
- 103/19 Neighbourhood Planning – No Update**
- 104/19 Representation by Residents - None**
- 105/19 County Council and other County Committee Reports**
- A) County Councillor – No Report.
 - B) AAP – next meeting?
 - C) PCC – next meeting?
 - D) SCF – next meeting?
- 106/19 Village Reports**
- A) Parish/Clerk's Report
 - Contribution to newsletter (St. Brandon's Church). Members agreed to donate £50 towards the printing costs of the Parish Newsletter
 - Citizens Advice County Durham Application for funding. Members agreed to donate £25 towards the running costs of this organisation (Surgery (outreach) session at the monthly coffee morning – Councillor Dalton).
 - B) State of the Village/Recreation Ground. Clerk to chase up contractor (Garden Vision) regarding the replacement of fencing at the Recreation Ground.
 - C) Road Safety/Traffic Issues – No further updates
 - D) Members Reports – None.
- 107/19 Financial Report**
- A) Accounts – vouchers 1153 to 1160 to be approved for payment
 - B) Bank Balances:-
 - Nat West Current Account as at 03/05/19 £34475.16
 - Barclays Premium Savings Account as at 15/03/19 £5.94*
 - Barclays Business Account (Direct Access) as at 15/03/19 £0.03*
 *Members agreed to write off the outstanding amounts.
 - C) Expenditure report 1/4/18 to 31/3/19 – defer until the next Parish Council meeting.
 - D) Setting the budget for 2019/20 financial year – deferred until the next Parish Council meeting.

- 108/19 Planning Matters**
- No Planning Applications received
 - No response from DCC regarding Planning Application DM/19/00459/FPA.

- 109/19 Allotments**
- No rents received, no signed tenancy agreement received
 - Tree survey – details to Councillor Lowe.

- 110/19 Correspondence**
- Local Council Review magazine; spring 2019
 - CPRE Magazine; spring 2019
 - Clerks and Councils Direct magazine; May 2019

- 111/19 Date and Time of next meeting**
Monday 24th June 2019

The meeting finished at **8.55 pm**