

## **Brancepeth Parish Council**

Minutes for the Ordinary meeting on Monday 18th January 2021 at 7.30pm. This was a virtual meeting by video link within the latest Coronavirus Government Regulations/CDALC Guidelines.

Present Councillors: D. Armstrong, J. Brown, C. Jones, J. Dalton, I. Stoker and S. Chapman.

Also present: F. Tinsley (County Councillor), A. May (Member of the public) and DC Rider (Acting Clerk)

### **001/21 Apologies for absence**

None

### **002/21 Declaration of Interest**

None

### **003/21 Minutes of the meeting held 26<sup>th</sup> November 2020**

The draft minutes were agreed as a true record of the meeting.

### **004/21 Matters Arising**

None

### **005/21 Representation by Residents** None

### **006/21 Parish Precept 2021-22**

The Chairman presented the proposed Precept for 2021-22. After some discussion on the possible financial implications of the ongoing Neighbourhood Plan the proposed Precept for 2021-22 was agreed.

### **007/21 Recreation Ground: -**

- Lease and Status: - No further progress on this matter and no lease cheques cashed
- Grass cutting contract: - After a lengthy discussion about boundaries for the grass cutting and the possible use of Clean and Green for the work members decided unanimously to put the contract out to tender.

### **008/21 Road Safety/Speedwatch/Signage**

Councillor Jones updated the meeting on costings for the new signs. Councillor S. Chapman requested information on the reflectivity of the signs.

**009/21 Neighbourhood Planning** – County Councillor F. Tinsley reported that the County Council were having difficulty locating the relevant paperwork for the Neighbourhood Plan and that he would continue to liaise with the relevant officers at DCC to try and push this matter forward.

**010/21 Street Lighting** – Councillor Armstrong - no further update

**011/21 Safe Access to the Village Hall:** - Councillor Brown - No update

**012/21 A690 Verge Improvement** Cllr S. Chapman – No update

**013/21 Christmas Tree Update** Cllr D. Armstrong reported the costs of the Christmas tree as £140 + £53 for the lights. Some discussion amongst members as to the use of battery or mains power in the future.

**014/21 Village Notice Board Update Cllr S. Chapman** reported that the deposit cheque for the Notice Board had not been received and has had to be re-sent. Arrangements would be made for delivery and installation once these issues have been resolved.

**015/21 Council's Web Site** Cllr S. Chapman reported that work on the new website was progressing well and it is hoped that the changeover from the old to the new site would happen around the end of February.

**016/21 Points to Note** The action list was amended.

**017/21 County Council and County Council Reports** – County Councillor F. Tinsley reported on the following: -

- Covid Services
- Business Support Grants
- The County Plan
- Latest plans for the upcoming Local Government Elections in light of the Covid pandemic

**018/21 Village Reports** including: -

- **Acting Parish Clerk** – no report
- **Members:**
  - A. **Climate Action** Councillor I. Stoker mentioned actions being taken by the Community Association in relation to this matter nothing other than that to report
  - B. **Village Tidy Day** Councillor S Chapman reported on an initiative to try and organise litter picking volunteers in the village
  - C. **Potholes on Castle Road** Councillor S. Chapman reported on this matter. It was resolved to put together a letter to Castle Estates requesting action by them to repair the potholes.

**019/21 Financial Statement and Reports**

- Councillor Jones reported that the Bank Balance currently stands at £25238.86 less uncashed cheques
- Councillor D Armstrong reported that the AGAR has now been completed and is currently being reviewed

**020/21 Planning matters: -**

- Application DM/20/03807/FPA from Mr Geoff Harrison of Downs Garth, The Village, Brancepeth for Re-roofing of felt roofs with pitched tiled roofs and increase in height of existing masonry stack. Decision no objection.

- Application DM/20/03809/FPA from Hannah Vaughan of Dukes Meadow, The Village, Brancepeth for Internal alterations, front porch, single-storey rear extension, loft conversion with 4no. front rooflights and 2no. rear dormer windows, alterations to fenestration, redecoration of existing render, fascia, soffit and rain water goods. Decision no objection.
- Application DM/21/00068/TPO from Mr Richard Hobbs of Brancepeth Castle, Brancepeth for Fell 15no. Sycamores, 1no. Ash, 1no. Willow and 3no. Thorns. Decision no objection.

**021/21 Allotments: -**

- Tree works - No update
- Allotment rents – No increase this year but notice of increase for next year to be distributed to allotment holders
- Issuing of new contracts for 2021 – This to go forward and be actioned by the Acting Clerk and Councillor D. Armstrong.

**022/21 Correspondence – None**

**023/21 Date and Time of Next Meeting**

The next meeting will take place on Monday 15<sup>th</sup> February 2021 at 7:30pm.

THAT PURSUANT TO SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 THE PUBLIC BE EXCLUDED FOR THE REMAINDER OF THE MEETING DURING CONSIDERATION OF THE ITEMS LISTED BELOW ON THE GROUNDS THAT IF THEY ARE PRESENT DURING DISCUSSION OF THESE ITEMS THERE COULD BE DISCLOSURE TO THEM OF EXEMPT INFORMATION AS DEFINED IN SECTION 100.

**024/21 Staffing Matters**

As there was no further business the meeting closed at 10 pm